

AGENDA
NEWBURGH CIVIL SERVICE COMMISSION
MEETING
March 22, 2017

Minutes: Regular Meeting of February 15, 2017

Personnel Reports: February 2017

Certifications:

Police Officer #64318

Police Officer (Spanish Speaking) #64326

Planner #68902

City Collector #72997

Pending Exams:

1. Human Resources Director: April 29, 2017
2. Custodian: May 13, 2017
3. Typist/Bi-Lingual Typist: May 20, 2017

New Business:

1. Request to adopt job description for Finance Manager – NHA
2. Request to adopt job description for Housing Assistance Specialist – NHA
3. Discussion- Job Description Amendment Process
4. Discussion- Exam Request Process

Old Business

1. None

Communication:

1. Email 3/15/17 from Naomi Fay
2. Email 3/15/17 from Nicholas Crispino

Other: